

College	Do you allow your students to drop classes online?	If yes, how long into the semester are they allowed to drop classes themselves?	Do you have any special populations (like athletes) that you do not allow to drop online?	If yes, what is the process for these students?	Are you a Datatel school?	Notes
Moraine Valley Community College	Yes	Up to 75% point of the semester or approximately 4 weeks before the end of the semester.	Yes, our veterans.	This group has mandatory advising sessions every semester and they can only enroll in the courses approved by the academic advisor.	Yes	
Rock Valley College	Yes, Rock Valley allows a drop during the first 7 days of the semester for a full refund online, however we do not allow students to withdraw after the refund deadline online, they can only withdraw in person at the Records & Registration Office up to 75% completion of the course.	7 days for full term, 4 days for 4 to 15 wk courses and 3 days for 3 week and less courses. Last fall was the first time we were able to program the less than full term courses for drops online. The programming is done on the section (SECT) of the short term courses and we are still working through the challenges of this process.	No		Yes	Michelle Rothmeyer (Contact for Datatel at Rock Valley): 815-921-4267

Elgin Community College	Yes	Until the mid point of the course	letes and international st	We put a hold on athletes and International students to prevent them from impacting eligibility and status. They must drop in person after "counseling."	Yes	
Praire State College	Yes	We allow students to drop courses on-line through the end of the refund period. The refund period is course specific based on the course start date. For the majority of courses, the refund period is 11 days excluding holidays and weekends. Once the refund period ends students must come into the college to drop courses since the system requires a grade of W to be entered at the time of the drop	Students in certain categories are not permitted to register or drop courses on-line. A restrictive hold is placed on the student's PERC screen which restricts their on-line activity. Those categories of students include: athletes, students on probation, students with developmental holds, disability students, students in special dual enrollment programs, etc.	Currently athletes and students in special dual credit programs must see an advisor before dropping the course. Other categories and those students past the refund period must come to enrollment services to drop the course	Yes	
Black Hawk College	No	N/A	N/A	N/A	No	
Highland Community College	Yes, up to five days before classes start.	They cannot drop or withdraw online during the semester	Same for all students.	N/A	No	

Triton College	Yes	Up until the last day to drop with a W (about 3 weeks prior to semester's end).	Yes, athletes and some special needs students	The have a restriction on their record and need to go to the Athletics or assigned office to drop.	No	
Rend Lake College	No	N/A	N/A	N/A	No	
Southeastern Illinois College	Yes	Students may drop online two weeks prior to finals for a regular semester class.	No	N/A	No	
John A. Logan College	Yes	Up to 12 weeks	Yes	We just put a restriction on the account that they can't drop online. The restriction locks them out of being able to change their schedule through our online portal	No	

Lincoln Land Community College	Yes	No response	Yes	One way we get around this is putting a special hold on populations we don't want to change their schedule. The holds prevent them from dropping a class on-line and in person.	Yes	Associate VP of Enrollment Services, Tyra Taylor, can more fully explain our process. Tyra's number is 217.786.4509.
Sauk Valley Community College	Yes	Only during the first two weeks and only if they were initially allowed to register on-line.	Yes	Some student's (new and athletes) are never allowed to register on-line.	No	
Oakton Community College	Yes	For a 16 week course, they have through mid-term (8 weeks). Shorter courses have a proportionally prorated timeframe.	Yes	The student needs to get approval from the office restricting registration activity such as the Athletic Dept.	No	
Kaskaskia College	Yes	Their withdrawal period is not different than any other course at the college.	No, however, we don't allow our student-athletes to take all of their academic course work online. They are required to have 51% or more of their classes be face to face or "in the classroom" format.		Yes	

John Wood Community College	Yes	No response	Yes	By using "holds" we are able to prevent athletes from being able to drop classes. We are also able to prevent a student from dropping their last class, thus providing an opportunity to have a discussion with the student.	No (Banner)	
Lake Land College	Yes	Students can withdraw online through the end of the official withdrawal period (prior to four instructional days before the first day of final exams).	No	N/A	Yes	