

	<i>Do you have a code that distinguishes a faculty initiated withdrawal vs. a student initiated withdrawal? If so, what do you use?</i>		<i>For your dual enrollment/credit classes, do you have a blanket authorization that allows you to disclose information to the student's parents? If so, how is the authorization stated and where does it appear?</i>
Moraine Valley	Moraine does not have faculty initiated withdrawals, only a student can officially withdraw. Administrative withdrawal is initiated by the Dean of Enrollment Services or Assistant Dean of Judicial Affairs.		No
Sauk Valley	Yes, the code for faculty initiated withdrawal is IW (Instructor Withdrawal). For a student withdrawal before the midterm we use IB (Instructor Before) and after the midterm we use IA (Instructor After).		No one outside of the College shall have access to nor will the College disclose any information about student education records without the written consent of the student. Exceptions are: Parents of a dependent student, as defined by the IRS.
Illinois Central, Rend Lake, Lake Land, Kaskaskia	We only distinguish a faculty initiated withdrawal internally as it is a non-attendance withdrawal (the only time that faculty can withdraw a student except for disciplinary reasons). Both appear identically on the official transcript.		We do not have a blanket authorization specific for this group. Our dual credit students can sign the same permission to release form as any other student.
Spoon River	We can tell when a faculty reports the student as not attempting at midterm which gives the student a W grade. This is on a grade entry screen in our student management system.		We disclose information based on high school students having a dependent status. We see this as an allowable data privacy exception.
Triton	No		No

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Elgin	<p>We do. Faculty may withdraw students for drop initiated on midterm grade sheet (attendance). We also have another reason code for instructor initiated.</p>		<p>We do not disclose information to the students' parents. All of our communication relative to student performance is with the high school contact or counselor. We have signed permission from the student and parent or guardian to share information with the high school staff. Instructors communicate with us with any student issues and we communicate with the schools and assist in any way that we are able. Essentially, we case manage the dual-credit students.</p>
Rock Valley	<p>If the faculty member processes the "W" withdrawal through our Online Grading system, the grade given is a "W" with the reason code being a "Z" for Admin withdrawal. If the student comes into our office to withdraw, the student is given a "W" and no reason code is required. We can determine who completes the withdrawal by looking at the reason code.</p>		<p>Our Dual Credit/Dual Enrollment Agreement form has a section that states the following: By signature, parent/guardian and student grant Rock Valley College officials permission to share information regarding student's academic record (i.e. transcripts, grades, attendance) with articulated high school and parent/guardian. The next section of the form is as follow: I, (student name), give permission to Rock Valley College to share this information. (Student Signature and Date) and (Parent/Guardian signature and date).</p>
Joliet	<p>We do not differentiate in our system.</p>		<p>There is no blanket authorization. Parents who want information (other than the final grade) need to fill out a FERPA waiver.</p>