

Illinois Community College Chief Student Services Officers

By-laws

Approved by ICCCSSO Membership on November 19, 2008

The Illinois Community College Chief Student Services Officers (ICCCSSO) is a network of executive-level administrative professionals of the 48 community colleges in Illinois. There are four officer positions: President, President-Elect, Secretary/Treasurer and Past-president. The President serves as the official representative to the Illinois Council of Community College Administrators (ICCCA) and to the Council of Presidents. ICCCSSO meets three times annually to discuss issues of importance to student services: an annual winter meeting in March in Bloomington, IL; a summer meeting in June; and in conjunction with the ICCCA conference in November. Examples of topics discussed, monitored and acted upon include but are not limited to: Illinois Articulation Initiative (IAI) and Transfer, International Students, Financial Aid/Student Costs, P-20 Partnerships, Student Success, Dual Credit, Legislative Issues, Campus Safety and Leadership Development. ICCCSSO is an official advisory group to the Illinois Council of Public Community College Presidents.

Membership: Membership is open to the Chief Student Services Officer at each of the Illinois Community Colleges. There is one membership per college. An annual membership fee is collected to assist with organization and meeting expenses. The membership year is November through October.

Meetings: Meeting agendas are determined by the officers with input from the membership. Chief Student Services Officers may invite other student services professionals from their colleges to attend the three annual meetings. CSSOs unable to attend any of the annual meetings may send a representative in their place.

List Serve: The ICCCSSO list serve is maintained for the one member Chief Student Services Officer from each Illinois community college. The CSSO may request that other student services professionals from their colleges are included in the ICCSSS list serve (for Student Services Staff). Both list serves are maintained by the Illinois Community College Board with updates coordinated by the ICCCSSO Secretary/Treasurer.

Responsibilities of Officers:

President –One-year term. The new President is seated at the end of the summer meeting following election of the President-Elect and presides over the following fall, winter, and summer meetings.

Duties of the President include:

- Serve as statewide contact for ICCCSSO
- Serve as the official representative to ICCCA Board
- Serve as liaison to and represent ICCCSSO at meetings of the Council of Presidents; serve as the contact for the Student Services Committee
- Set agenda and preside over ICCCSSO meetings

President-Elect – One-year term with succession to President the following year. The new President-Elected is elected and seated at the summer meeting. Duties of the President-Elect include:

- Assume role of President in absence of President or when requested by President
- Coordinate local arrangements for the fall, winter, and summer meetings
- Assist President with agenda and additional arrangements of ICCCSSO meetings

Secretary/Treasurer – Two-year term with election by the membership bi-annually at the summer meeting. Duties include:

- Collect membership dues annually
- Maintain membership list and directory
- Collect meeting registrations and fees from membership for winter and summer meetings
- Maintain financial records for ICCCSSO and present a treasurer's report at the fall, winter, and summer meetings
- Reconcile expenses for ICCCSSO meetings
- Record minutes from all ICCCSSO meetings and distribute to membership

Past-President – One-year term immediately following the year served as president. Duties include:

- Advise and support president and president-elect
- Attend statewide meetings on behalf of president or president-elect, if needed

Note: See Appendix A for current officers.

ICCCSSO Website

The commission maintains a website with current membership, contact information, task forces, listserv summaries, meeting minutes and other useful links. (www.icccsso.org)

ICCCSSO Listserv

ICCB maintains the current chief student services officer listserv. The ICCB contact is LeAnn Arsenault. Her email address is Leann.Arsenault@illinois.gov.

Annual Dues

Each institution pays annual dues to the organization. The secretary/treasurer will call for annual dues payment in the fall of each year. The current rate is \$50.00 (effective fall 2010).

ICCB Program Review

ICCB requires certain academic and student services programs to go through a program review once every five years. Academic programs are on a set schedule while student services programs allow each institution to determine the rotation. ICCCSSO has determined a sample schedule that colleges

are encouraged to meet. For more information go to the ICCB website at <http://www.iccb.org/pdf/manuals/fy07programreviewmanual.pdf> .

Task Forces –*See Appendix A for current members and work assignments*

- 1) IAI and Transfer**
- 2) Financial Aid/Student Costs (including textbooks)**
- 3) International Students**
- 4) Dual Credit**
- 5) Veteran’s Support**
- 6) Legislative (HEOA, America Diploma Project, Skills2Compete)**
- 7) P-20 Partnerships (Current topic: college readiness)**
- 8) Leadership Development**
- 9) Campus Safety/Student Conduct Administration**
- 10) Athletics (added fall 2010)**
- 11) Retention & Student Success (added fall 2010)**

Illinois Community College Board (ICCB) – *See Appendix B for current personnel and contact information*

The Illinois Community College Board, as the state coordinating board for community colleges, administers the Public Community College Act in a manner that maximizes the ability of the community colleges to serve their communities. As an integral part of the state's system of higher education, community colleges are committed to providing high-quality, accessible, cost-effective educational opportunities for the individuals and communities they serve. ICCB offices are located in Springfield, Chicago, and Herrin.

In 1965, the Illinois General Assembly established the Illinois Community College Board to create a system of public community colleges that would be within easy reach of every resident. Forty years later, the Illinois Community College System covers the entire state with 48 colleges and one multi-community college center in 39 community college districts. Community colleges serve nearly one million Illinois residents each year in credit and noncredit courses and many more through their public service programs.

Community colleges are similar to each other and yet each college is unique. While this may appear to be a contradiction, it is not. Illinois community colleges share a common mission. They prepare people for college, for transfer to other colleges or universities, and for good paying jobs that demand high skills. Community colleges also provide adult, literacy, and continuing education and services. What makes each college unique is how the college responds to the communities it serves. The Illinois Community College System is coordinated by the Illinois Community College Board comprised of citizens appointed by the Governor. Locally elected boards of trustees* set policies that guide their colleges in achieving local and statewide goals. Within the System, organized groups represent students, faculty, trustees, staff, administrators, and college presidents, and all of these groups are actively involved in the decision-making process for the System. Colleges meet both local and

statewide needs for education and workforce development through high-quality, affordable, accessible, and cost-effective programs and services.

*The Board of Trustees of the City Colleges of Chicago is appointed by the Mayor of Chicago

Note: ICCB information taken from www.iccb.org website.

ICCB Contact Information:

Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 62701-1711

Phone: (217) 785-0123

TDD: (217) 782-5645

Fax: (217) 524-4981

Email: webmaster@iccb.org

History of the Illinois Community College Chief Student Services Officers

1998-2008

Copied from an undated document – Located with meeting minutes from 1998-1999

STUDENT SERVICES COMMISSION

Mission

The mission of the Student Services Commission is to serve the common interests of Student Services/Student Development of Illinois public community colleges; to promote dialogue among Community College Administrators on issues of student development; to provide leadership in promoting valuable student programs and services in community colleges throughout the state; to offer timely staff development activities for student service administrators; and to maintain dialogues and partnerships with other commissions and divisions of the ICCCA.

Goals

1. Maintain communication between the Student Service Commission and the Illinois Council of Public Community College Presidents through periodic informational meetings with the Presidents' liaison to the Student Service Committee, and the officers of the Commission.
 2. Sponsor a Spring Conference for chief student services officers and staff to promote information exchange, networking and professional development.
 3. Assist the Illinois Council of Public Community College Presidents upon request.
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Copied from Student Services Commission – Meeting Minutes – February 26-27, 1998

Discussion was held regarding the advocacy role of Chief Student Affairs Officers. There was discussion that the Chief Academic Officers had formed a group separate from the Instructional Services Commission after IAI discussion began and a suggestion that the Chief Student Affairs Officers consider doing the same thing. One CSAO indicated that when the Student Services Commission became more diverse in its membership, the impact of CSAOs was lost. A working group of CSAOs was identified to meet to develop a plan and report back at the November meeting.

Copied from Student Services Commission – Meeting Minutes – November 19, 1998

Minutes noted that Commission Officers are on a three-year rotating schedule with the Secretary/Treasurer moving to the Vice President position and the Vice President moving to the President position. Nominations for Secretary/Treasurer were accepted at the November meeting.

A working group of Chief Student Services Officers who had been meeting since February 1998 presented that at one time the Student Services Commission was only composed of CSSOs. In order to be more inclusive, the CSSOs had opened the meeting up to anyone in student services. Although more inclusive, the CSSOs lost their identity and thus their capability to have any influence as a group within the state. The working group presented the following recommendations that had been approved by the ICCCSSO group:

- 1) Establish the Illinois Community College Chief Student Services Officers (ICCCSSO) and convene as a group separate from the Student Services Commission.
- 2) The current Student Services Commission officers serve as officers for ICCCSSO.
- 3) ICCCSSO will meet four times per year: the day before ICCCA's fall conference; the Thursday morning of the Spring Commission meeting with a follow-up on Friday after regular adjournment; and a date in late May.

A motion was approved that the ICCCSSO group would be recognized as a sub-group of the ICCCA Student Services Commission.

Other recommendations of the workgroup presented included:

- 1) Select primary agenda items for the year which complement those identified by the President's Council.
- 2) Invite ICCB, ICCTA and President's Council representatives to the Thursday afternoon Spring Commission meeting.
- 3) Invite ICCB Director of Academic and Student Services to ICCCSSO and Commission meetings.
- 4) Designate ICCCSSO representatives to attend key statewide events such as the President's Council, ICCB, and ISAC.

Copied from Illinois Community Colleges Chief Academic Officers – Meeting Minutes – February 22, 2001

Motion approved to rename the Student Services Commission the Chief Student Services Officers Commission and to indicate in the ICCCA Handbook that the commission holds three meetings per year.

The minutes reflect discussion regarding past confusion over having separate meetings for ICCCSSO and the larger, more inclusive Student Services Commission and recommendations for structure of future meetings. There were suggestions that the chief student services officers meet the first day and then invite the larger student services group for the second day of each meeting. No motions were noted and no action was taken.

Illinois Community College Council of Administrators Website March, 2008

The Illinois Community College Chief Student Services Officers (ICCCSSO) is a network of executive-level administrative professionals of the 48 community colleges in Illinois. There are three successive officer positions each of which is held for one year: Secretary/Treasurer, Vice-President, and President. A new Secretary/Treasurer is elected annually at the fall meeting. The President serves as the ICCCA Chair.

ICCCSSO meets three times annually to discuss issues of importance to student services: and annual two-day winter meeting in February, a drive-in summer meeting in June; and in conjunction with the ICCCA conference in November. Regular topics discussed, monitored and acted upon include but are not limited to: Leadership & Core Values, Illinois Virtual Campus (IVC), Illinois Articulation Initiative (IAI), International Students, Financial Aid, Teacher Training/NCLB, Student Success issues, Phi Theta Kappa, ORS/Rehab issues and Dual Credit. ICCCSSO is an official advisor group to the Illinois Council of Public Community College Presidents.

Facts About Illinois Community Colleges

Taken from Illinois Community College Council of Presidents Manual, November 2009

- The first community college in the nation was established in Illinois – Joliet Junior College – in 1901.
- Illinois is the 3rd largest community college system in the nation.
- 39 community college districts, which contain 48 community colleges statewide, serve the diverse needs of Illinois' adult population.
- The average community college full-time student pays only \$1,400 per year in tuition and fees.
- Community colleges offer training in over 240 different occupations.
- Almost three-fourths of the occupational program graduates are employed in the community college district where they are trained.
- Community colleges helped to create and retain over 135,000 Illinois jobs in the last five years through economic development initiatives.
- Of all postsecondary sectors, community colleges enroll by far the highest proportion of low-income youths, particularly from urban centers; the highest proportion of legal immigrants seeking to develop their skills and expand their opportunities; and the highest proportion of minority groups who are under represented both at middle-and upper income levels and in good jobs with career opportunities. Heading off the spread of poverty among these groups and reversing the growing disparity of wealth and income are among the most important tasks facing our nation. Community colleges are one of the keys to meeting these challenges.
- Community colleges are taking on the huge task of “re-skilling” America’s work force by helping literally millions of working adults develop higher levels of basic and technical skills. Success in this unprecedented challenge is essential if America’s workers are to earn good wages and if their employers are to compete in demanding world markets.
- Community colleges account for **60 percent** of all undergraduate students enrolled in Illinois public high education. Community colleges are the primary provider of the higher education experience in Illinois.
- Nearly one out of every 11 Illinois citizens attends an Illinois community college. The average age of community college students is 30 years of age.
- Nearly two-thirds of all minorities in public higher education attend community colleges, in early 11,000 students with disabilities and 38,000 students with limited English proficiency are served annually.
- The Illinois community college system is the primary provider of workforce preparation in Illinois.
- Nine out of ten Illinois community college graduates live, work and raise their families in Illinois.

Illinois Community Colleges, District Number, and Year College was established

52501	Joliet	1901
50800	Chicago	1911
50803	Malcolm X	1911
51301	Illinois Valley	1924
52701	Morton	1924
51001	South Suburban	1927
50801	Kennedy-King	1934
50807	Wilbur Wright	1934
50101	Kaskaskia	1940
50301	Black Hawk	1946
50701	Danville	1946
50901	Elgin	1946
52201	Southwestern	1946
52101	Rend Lake	1955
50804	Truman	1956
50805	Olive-Harvey	1957
51501	Prairie State	1957
53401	Spoon River	1959
50806	Daley	1960
53301	Southeastern	1960
51901	Highland	1961
50802	Washington/Loop	1962
52901	Illinois Eastern	1962
52901	Lincoln Trail	1962
52902	Olney Central	1962
52903	Wabash Valley	1962
52904	Frontier	1962
51101	Rock Valley	1964
50401	Triton	1964
50201	DuPage	1965
51201	Harper	1965
50601	Sauk Valley	1965
52001	Kankakee	1966
51701	Lake Land	1966
50501	Parkland	1966
51801	Sandburg	1966
51601	Waubonsee	1966
51401	Illinois Central	1967
52301	Kishwaukee	1967
53201	Lake County	1967
52601	Lincoln Land	1967
53001	Logan	1967
52801	McHenry	1967
52401	Moraine Valley	1967
53101	Shawnee	1967
53501	Oakton	1969
53601	Lewis & Clark	1970
53701	Richland	1971
53901	Wood	1974
54001	Heartland	1990

Annual Community College Student Awards and Deadlines

ICCTA Sponsored Awards

DISTINGUISHED ALUMNUS AWARD (nomination deadline: typically end of February of each year)

The Distinguished Alumnus Award recognizes the many success stories of Illinois' community college graduates. Nominees must have completed a recognized program of instruction (associate degree, certificate, or diploma) at an Illinois public community college *prior to June 30, 2004*.

GIGI CAMPBELL STUDENT TRUSTEE EXCELLENCE AWARD (nomination deadline: typically end of February of each year)

The Gigi Campbell Student Trustee Excellence Award provides a one-time \$500 scholarship to an outstanding student member of an Illinois public community college board. *Former student trustees are not eligible for nomination.*

PACESETTER AWARD (discontinued in 2010)

PAUL SIMON STUDENT ESSAY CONTEST (nomination deadline: typically end of March of each year)

The Paul Simon Student Essay Contest provides a one-time \$500 scholarship to the Illinois public community college student who best describes "How My Community College Has Changed My Life."

LIFELONG LEARNING AWARD (discontinued in 2010)

The Lincoln Academy of Illinois' Student Laureate Award (nomination deadline: typically end of September of each year)

The Student Laureate is a merit award based on students' community college accomplishments including areas such as grade point average, honors/awards received, campus involvement, and community activities. One Illinois community college student is selected for this recognition in addition to one representative from each of the four-year institutions in the state. To qualify for consideration, students must:

- Be a second year student
- Have a good GPA
- Include their achievements/accomplishments/awards (college, community, extra-curricular, academic, etc.)

Phi Theta Kappa All-USA Academic Team Award(s) (nomination deadline: typically end of November of each year)

The All-USA Community College Academic Team recognition is sponsored by the American Association of Community Colleges (AACC), Coca-Cola Foundation, Phi Theta Kappa Honor Society and USA TODAY. Each community college may nominate two currently enrolled students who have earned at least 3.5 GPA in 36 or more credit hours without already having earned a college degree.

Jack Kent Cooke Scholarship (nomination deadline: typically mid-January of each year)

Jack Kent Cooke Scholarship Program (Community College Transfers) is open to any student who is currently attending a community college and planning to transfer to a 4-year college or university. The maximum award amount is \$30,000 annually for tuition and fees for the remainder of the scholar's undergraduate degree. Selection criteria includes: academic achievement, unmet financial need, will to succeed, leadership and public service, critical thinking ability, and appreciation for/participation in the arts and humanities. For more information: www.jkcf.org .

Acronyms in Higher Education and Illinois Community Colleges – As of March 2008

AACC	American Association of Community Colleges
AACRAO	American Association of Collegiate Registrars and Admissions Officers
ABE	Adult Basic Education
ACCT	Association of Community College Trustees
ACE	American Council on Education
ACE/CREDIT	American Council on Education’s College Credit Recommendation Service
AIS	Accounting Information System
AOP	Advancing Opportunities
ASE	Adult Secondary Education
CAO	Chief Academic Officer
CCEF	Community College Education Faculty
CCSSE	Community College Survey of Student Engagement
CDB	Capital Development Board
CEO	Chief Executive Officer or Chief Elected Official
CFO	Chief Financial Officer
CIAESC	Central Illinois Adult Education Service Center
CIP	Classification of Instructional Programs
CIP	Continuous Improvement Partnership
CPPRT	Corporate Personal Property Replacement Tax
CTE	Career and Technical Education
DAISi	Data and Information System Illinois (formerly STAIRS)
DCCA	Department of Commerce and Community Affairs
DCEO	Department of Commerce and Economic Opportunity (formerly DCCA)
DHS	Department of Human Services
DOE	Department of Education
DOL	Department of Labor
EAV	Equalized Assessed Valuation
ECS	Education Commission of the States

EFE	Education for Employment
ESL	English as a Second Language
ESLCCC	East St. Louis Community College Center
ETC	Education-to-Careers
FAC	Finance Advisory Committee (ICCB)
FAUPL	Final Agreed Upon Performance Levels
FTE	Full-time Equivalent
GAAP	Generally Accepted Accounting Procedures
GAS	Generalized Accounting System
GED	General Education Development
GRF	General Revenue Fund
GSF	Gross Square Feet
HECA	Higher Education Cooperation Act
HRIC	Human Resource Investment Council
IACEA	Illinois Adult and Continuing Educators Association
IACTE	Illinois Association of Career and Technical Education
IAI	Illinois Articulation Initiative
IAIR	Illinois Association of Institutional Researchers
IBEA	Illinois Business Educators Association
IBHE	Illinois Board of Higher Education
ICCAROO	Illinois Community College Admissions and Registration Officers Organization
ICBCHE	Illinois Committee on Black Concerns in Higher Education
ICCCA	Illinois Council of Community College Administrators
ICCCAO	Illinois Community College Chief Academic Officers
ICCSETG	Illinois Community College System Educational Technology Grant (formerly Advanced Technology Grant)
ICCCSSO	Illinois Community College Chief Student Services Officers
ICCB	Illinois Community College Board
ICCEDA	Illinois Community College Economic/Workforce Development Association
ICCET	Illinois Council for Continuing Education and Training

ICCFA	Illinois Community College Faculty Association
ICCFOA	Illinois Community College Faculty Officers Association
ICCSF	Illinois Community College System Foundation
ICCTA	Illinois Community College Trustees Association
ICEL	Illinois Consortium for Education Leadership
ICISP	Illinois Consortium for International Studies and Programs
ICN	Illinois Century Network
ICOE	Illinois Council of Occupational Educators
ICSPS	Illinois Center for Specialized Professional Support
ICTELI	Illinois Career and Technical Education Leadership Institute
ICTS	Illinois Certification Testing System
IDAL	Illinois Digital Academic Library
IDES	Illinois Department of Employment Security
ILCCO	Illinois Community Colleges Online
IMSA	Illinois Mathematics and Science Academy
IMTEP	Illinois Metropolitan Teacher Education Partnership
INTC	Illinois New Teacher Collaborative
IOLC	Illinois Online Leadership Council
ION	Illinois Online Network
IOSSCC	Illinois Occupational Skill Standards and Credentialing Council
IPEDS	Integrated Postsecondary Education Data System
ISAC	Illinois Student Assistance Commission
ISBE	Illinois State Board of Education
ISIP	Integrated School Improvement Planning Framework
ISIS	Illinois Student Information System
ISSC	Illinois State Scholarship Commission
IVC	Illinois Virtual Campus
IVEN	Illinois Video Educational Network
IVHS	Illinois Virtual High School

IWA	Illinois Workforce Advantage
IWIB	Illinois Workforce Investment Board
JCAR	Joint Committee on Administrative Rules
JTCC	Job Training Coordinating Council
JTPA	Job Training Partnership Act
LC	Lincoln's Challenge
LMI	Labor Market Information
LWIB	Local Workforce Investment Board
MAP	Monetary Award Program (ISSC)
MBE	Minority Business Enterprise
MIS	Management Information System
MIS/RAC	Management Information System/Research Advisory Committee (ICCB)
NACADA	National Academic Advising Association
NASDCTE	National Association for State Directors for Career and Technical Education
NASF	Net Assignable Square Feet
NCATF	National Commission on America's and Teaching Future
NCCCRP	National Council for Community College Research and Planning (formerly NCRP)
NCES	National Center for Education Statistics
NCWE	National Council for Workforce Education (replaces NCOE - National Council for Occupational Education)
NPEC	National Postsecondary Education Cooperative
OCR	Office of Civil Rights
OCCRL	Office of Community College Research Leadership
OIS	Occupational Information System
OMB	Office of Management and Budget (Governor's office)
PAC	Program Advisory Committee (ICCB)
PBIS	Performance-Based Incentive System
PC	Presidents Council
PCS	Program Classification System
PCCS	Program for College and Career Success (formerly known as Tech Prep)

PIC	Private Industry Council
PMIS	Performance Management Information System
PTK	Phi Theta Kappa
RAMP/CC	Resource Allocation and Management Plan for Community Colleges
ROE	Regional Office of Education
SAC	Student Advisory Committee (ICCB)
SCANS	Secretary's Commission on Achieving Necessary Skills
SDA	Service Delivery Area
SEA	Service Efforts and Accomplishments
SEAC	Standard Exam Advisory Committee (ISBE)
SEPS	Sub-state Employment Projection System
SHEEO	State Higher Education Executive Officers
SICCM	Southern Illinois Collegiate Common Market
STAIRS	Student Achievement Information Reporting System (replaced by DAISi)
STW	School-to-Work
SERS	State Employees Retirement System
STRS	State Teachers Retirement System
SUCSS	State Universities Civil Service System
SURS	State Universities Retirement System
TANF	Temporary Assistance to Needy Families
TC	Transfer Coordinators of Illinois Colleges and Universities
TESOL	Teachers of English to Speakers of Other Languages
TOEFL	Test of English as a Foreign Language
TPSE	Tech Prep Site Evaluation
WIA	Workforce Investment Act or Workforce Investment Area (normally followed by a number)
WIA/WIB	Workforce Investment Act and Workforce Investment Board
WTW	Welfare-to-Work

Useful Links

Illinois

- **IBHE**—[Illinois Board of Higher Education](#)
- **ICCB**—[Illinois Community College System](#)
- **ICCET**—[Illinois Council for Continuing Education and Training](#)
- **ICCT**—[Illinois Community College Trustee Association](#)
- **IGA**—[Illinois General Assembly](#)
- **IOES**—[Illinois Office of Educational Services](#)
- **ICCTA**—[ICCTA State Legislative News](#)
- **SURS**—[State University Retirement System](#)

National

- **AACC**—[American Association of Community Colleges](#)
- **APPA**—[Educational Facilities Professionals](#)
- **CRD**—[Council for Resource Development](#)
- **ITC**—[Instructional Telecommunications Council](#)
- [League for Innovation](#)
- **NCCET**—[National Council for Continuing Education and Training](#)
- **NCIA**—[National Council of Instructional Administrators](#)
- **COE**—[Council for Occupational Education](#)
- **NCES**—[National Center for Education Statistics](#)
- **USDE**—[U.S. Department of Education](#)

Appendix A

2010-11 ICCCSSO Officers

President, Mr. Luis Moreno, Sauk Valley Community College

President-Elect, Dr. Betsy Oudenhoven, Joliet Junior College

Secretary/Treasurer, Ms. Liz Gerber, Highland Community College

Past-President, Dr. Carol Cowles, Elgin Community College

Current ICCCSSO Members – as of Fall 2010.

See most up-to-date listing on the website.

2010-2011 Task Force Membership

IAI and Transfer

Chair: Rick Pearce

Members: **Marcus Brown(?)**, **Tod Treat (RCC?)**

2010-11 focus: Associate in Science degree requirements, IAI majors panels, NIU transfer policy with respect to earning a D in a community college course.

Financial Aid/Student Costs (including textbooks)

Chair: Sarah Bond

Members: Dr. Flecia Thomas, Brenda Weddington and Tim Daughtery

2010-11 focus: ISAC Map Funding, Default Management, and Financial Literacy Best Practices.

International Students

Chair: Carol Cowles

Members: Terry Crain, Normah Salleh-Barone, Karen Hlavin

2010-11 focus: best practices, campus support services, and legal updates/federal regulations.

Dual Credit

Chair: Kent Scheffel

Members: Kathleen Collins and Rick Pearce

2010-11 focus: provide updates or changes on dual credit legislation.

Veteran's Support

Chair: Mary Reaves

Members: Michelle Birk/Debbie Alford, Amy Diaz, and Jennifer Timmons

2010-11 focus: outlining differences between current and new GI bill from the financial perspective, review ISAC summary for benefits, ACE transfer consideration for veterans and credit transfer, provide National Guard updates, provide a summer presentation, recommend for the state to host a round table discussion on returning veterans and family assistance.

Legislative (HEOA, America Diploma Project, Skills2Compete)

Chair: Linda Moore

Members: Songie Milhouse, Melinda James, Jennifer Timmons (Lesley Frederick?)

2010-11 focus: keep up-to-date on relevant legislative issues and send out alerts on major impact issues.

P-20 Partnerships (Current topic: college readiness)

Chair: Dick Vallandingham

Members: Dr. Flecia Thomas, Liz Gerber, Lisa Price, and Carolyn Kindle

2010-11 focus: provide best practices in college readiness, development of career strands from high school to college (such as Middle College), polling of peers for action on this topic.

Leadership Development

Chair: Amy Diaz

Members: Tina Stovall, John Letts, and Luis Moreno (current ICCCSSO president)

2010-11 focus: update ICCCSSO manual; plan and host new CSSO orientation at each fall conference; identify effective ways in which to promote professional competencies in student affairs.

Campus Safety/Student Conduct Administration

Chair: Betsy Oudenhoven

Members: Luis Moreno, Wendell Blair, Brenda Weddington, Joianne Smith

ICCCSSO Campus Safety 2010-2011 focus: identify and disseminate best practices in violence prevention with particular attention to policies for involuntary medical withdrawal, discuss practices

related to campus violence prevention legislation and BIT teams, share best practices in the implementation of student conduct codes, due process and judicial proceedings

Athletics

Chair: Sedgwick Harris

Members: Melinda James, Felicia Ganther, Lisa Price, Sarah Bond, Luis Moreno, Ashley Knight, and Guy Goodman.

2010-11 focus: creation of a sample athletic manual as a best practice; keep up-to-date on issues impacting athletics.

Retention & Student Success

Chair: Felicia Ganther

Members: Lisa Price, Joi Smith, Liz Gerber, Dick Vallandingham, Luis Moreno, Juletta Patrick, Cynthia Armster, and Carol Cowles

2010-11 focus: successful retention strategies for at-risk and first generation students; assessing effective strategies; FY 11 Student Success grant initiatives.

PTK Liaison to ICCB: Lisa Price

Appendix B

2010-11 Illinois Community College Board Select Personnel and Contact Information

DOWNTOWN OFFICE

401 East Capitol Avenue
Springfield, Illinois 62701-1711
Telephone: (217) 785-0123
Fax (217) 524-4981
TDD: (217) 782-5645

CHICAGO OFFICE

James R. Thompson Center (JRTC)
100 W Randolph Street, Ste. 2-010
Chicago, IL 60601
Telephone: (312) 814-8999
Fax: (312) 814-8943

LLCC OFFICE

2450 Foundation Drive
Springfield, IL 62703-5430
Telephone: (217) 785-0125
Fax: (217) 785-0090

GEOFFREY S. OBRZUT

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LeAnn Arsenault, Administrative Aide 785-0053
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Allison Ray, Administrative Aide..... 785-0013
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ELAINE S. JOHNSON

VICE PRESIDENT FOR ACADEMIC AFFAIRS & WORKFORCE DEVELOPMENT

785-0011 elaine.s.johnson@illinois.gov

Downtown Office 785-0087

Becky Sanders, Administrative Aide (*Office Manager LLCC office*) 785-0081
becky.sanders@illinois.gov

Cytree Shomidie, Secretary III 785-0159
cytree.shomidie@illinois.gov

Brian Durham, Senior Director for Academic Affairs & CTE 524-5502
brian.durham@illinois.gov

Rob Kerr, Director for Career & Technical Education 785-0068
rob.kerr@illinois.gov

Ann Chandler, Assistant Director for Career & Technical Education 785-0139
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Malinda Aiello, Director for Academic Affairs..... 524-5503
Malinda.aiello@illinois.gov

STUDENT DEVELOPMENT

Jennifer Timmons, Senior Director for Student Development 557-7119
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Andi Berryman, Associate Director for Student Development 785-0028
andi.berryman@illinois.gov

WORKFORCE DEVELOPMENT

Lavon Nelson, Senior Director for Workforce Development 785-5003
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(Vacant), Director for Workforce Systems

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